



# HOLIDAY PROGRAM

Spring 2018

28 September to 12 October

AbbSchool

# Holiday program

## General Information

**Week 1** Friday 28 September

**Week 2** Tuesday 2 to Friday 5 October

\*(No Monday 1 October due to Public Holiday)

**Week 3** Monday 8 to Friday 12 October

## Location

The Holiday Program is based on the Junior School campus; however, some activities are held at the Senior School, so please check your confirmation email carefully after booking for venue details. Maps of the school are available on the Holiday Program page of the Abbotsleigh website.

## Extended hours 7.30-9 am, 3-6 pm

### Eligible for subsidy

Flat rate \$20 (7.30-9 am, 3-6 pm)

Second and subsequent siblings are charged at 50% of the above rate for extended hours.

## How to enrol

To make a booking, please complete the application form and send it together with the payment via one of the following methods:

- scan and email your completed form to [holidayprogram@abbotsleigh.nsw.edu.au](mailto:holidayprogram@abbotsleigh.nsw.edu.au)
- fax to 9483 9527
- post to Abbotsleigh Holiday Program, Locked Bag 1666 Wahroonga 2076

## Tennis and incursion bookings

All bookings received will be confirmed via email within five working days. No bookings will be confirmed without receipt of payment. Enrolments will be processed on a 'first come first served' basis for courses with limited places available.

There are no refunds or credits for bookings unless a medical certificate is provided.

Requests for a refund must be in writing to the Holiday Program Coordinator, attached with a copy of the medical certificate.

Requests must be received no later than two weeks after the final Holiday Program day.

Each course runs subject to sufficient numbers or enrolments. If a course is cancelled, notification will be made and a full refund issued in these instances.

## Payment for Childcare eligible for subsidy

Junior Activities, extended hours and excursions are eligible for government subsidy. Payment for these hours will be via the same invoicing system as our Before and After School program. If you have previously signed up for direct debit, payment will be settled on the Before and after school care system. Alternatively payment will be processed via your nominated credit card at the end of the VAC period.

## Arrivals/Departures

It is a legal requirement that parents sign their child in and out each day. Children will only be permitted to leave the centre when accompanied by an adult nominated on the enrolment form. Written notification is required to allow another person to collect your child/children.

## Late fee policy

Parents arriving to collect their child/children after 6 pm will be charged a late fee of \$1 per minute per child for the first five minutes, and then \$5 per minute per child thereafter.

## What to bring on the day

A list of what to bring is outlined in this brochure under each specific workshop. All children must bring their own morning tea, lunch and any snacks/drinks for the day (please NO nut products). Fresh water will be made available at all times.

Children are encouraged to wear sun safe clothing at all times throughout the year – a hat for outdoor play, a shirt with sleeves and closed in shoes. Sunscreen will be provided for all children; however, it is recommended that sunscreen is applied prior to attending. Please label all items. The Holiday Program staff will not be responsible for missing items.



### Allergies

If your child is known to have a nut or anaphylactic reaction or episode to any allergy, it is imperative the parents provide the Abbotsleigh Holiday Program with a current, colour, action plan (include a recent colour photo).

### Child Care Subsidy

The AbbSchool Holiday Program is an approved child care provider and those attending our Junior Activities program are eligible to claim the Child Care Subsidy (CCS). To receive these benefits you must provide us with your family and child's Customer Reference Number (CRN) and parent and child's dates of birth. To receive the CCS and for more information, please contact the Department of Human Services on 136 150.

### Photo permission

From time to time photographs are taken of participants in AbbSchool Holiday Program activities. These photographs may be used in Abbotsleigh publications and on the Abbotsleigh website. Photographs will not be used for any other purposes without prior consent and students in photos will not be personally identified. If you do not wish your child's photograph to be used in this way, please contact Jodie Clough.

### Contact information

For further details and extra forms, visit [www.abbotsleigh.nsw.edu.au/abbschool](http://www.abbotsleigh.nsw.edu.au/abbschool) or phone Jodie Clough on 9473 7615 or email [\*\*holidayprogram@abbotsleigh.nsw.edu.au\*\*](mailto:holidayprogram@abbotsleigh.nsw.edu.au).

After 4 pm during school holidays, calls will be diverted from this number to a mobile phone that will be with the staff on duty for any urgent matters.



## JUNIOR ACTIVITIES

### Eligible for subsidy

*Weeks 1, 2 and 3 every day \*(excluding Monday 1 October) | 7.30 am-6 pm | \$60 Junior School campus*

Every day at Junior Activities is fun filled with something for everyone! Children will enjoy art and craft, games, cooking, sport and party days. Each week has a new exciting theme with related fun activities. For recreational swimming at lunchtime on Wednesdays and Fridays children are to wear a swimming cap and costume. T-shirts and board shorts are not permitted. Please bring own floaties and goggles if required. Barbecue every Friday.

**What to bring:** A hat is compulsory (no hat, no play), painting shirt, sunscreen, morning tea, lunch and afternoon tea and named water bottle.

*Please indicate clearly on the form if you would like to attend Junior Activities or the excursion on Wednesday.*

## EXCURSIONS

### Eligible for subsidy

**PLEASE REMEMBER:** Children must arrive by 8.45 am for a 9 am departure on excursion days. No responsibility is taken for late arrivals. Children may bring spending money; however, limit the amount to no more than \$5. It is at the discretion of staff whether your child will be allowed to purchase items on excursions. Children will not be allowed to purchase lunch.

**What to bring:** Pack a hat, sunscreen, raincoat, morning tea, lunch and drinks in a backpack that your child will be able to carry by him/herself during the day.

## EXCURSION: THE VELVETEEN RABBIT

*Week 2 Wednesday 3 October | 8.45 am-3 pm | \$85 | Boys and girls aged 5-13 years | Drop off Junior School campus*

Marian Street Theatre presents The Velveteen Rabbit. 'You mustn't say that. He isn't a toy. He's REAL!' The nursery, ruled over by Nanna, is full of wonderful toys – a rocking horse, building blocks, a wooden lion, toy soldiers and a beautiful wooden boat. The boy loves them all, but he loves his velveteen rabbit best of all. The Velveteen Rabbit will enchant children and adults alike with its enduring themes of love and friendship.

Performance at Knox School

**What to bring:** Pack a hat, sunscreen, raincoat, morning tea, lunch and drinks in a backpack that your child will be able to carry by him/herself during the day.

## EXCURSION: COCKATOO ISLAND ADVENTURES

*Week 3 Wednesday 10 October | 8.45 am-3.15 pm | \$85 | Boys and girls aged 5-13 years | Drop off Junior School campus.*

Travel through 175 years of stories and adventures. Experience the escapades of the early convicts through exciting craft activities, hat making, shadow puppetry and fun physical group games. This unique experience around Cockatoo Island makes this excursion one to remember.

**What to bring:** Comfortable **closed** shoes to run around in, no thongs or loose shoes. Pack a hat, sunscreen, raincoat, morning tea, lunch and drinks in a backpack that your child will be able to carry by him/herself during the day.

## TENNIS

### Not eligible for subsidy

*Weeks 2 and 3 every day\* | 9 am-3 pm | \$225 per week or \$50 a day | Boys and girls aged 5-16 | Senior School campus*

The tennis program caters for beginners to advanced players. Each child will be graded and grouped according to age and ability by the coaching staff. The program covers stroke technique, footwork, match play, scoring and etiquette. Coaching methods and activities include continuous tennis for beginners to more complex drills for advanced players. Round robin matches, mini tournaments with prizes and a barbecue lunch will finish the week. Each day includes recreational swimming before lunch, children are to wear a swimming cap and costume. T-shirts and board shorts are not permitted. Please bring own floaties and goggles if required

*The tennis program will be held on the Senior School tennis courts. If you book your child into before/after care, there will be a walking group each day to and from the Senior School which will depart Junior School Poole House at 8.45 am.*

**What to bring:** Children should wear sun safe clothing to tennis, with a shirt that covers the back and shoulders, a hat is compulsory (no hat, no play), morning tea, lunch, sunscreen, named water bottle and tennis racquet. Racquets may be borrowed if you do not own one

## OTHER COURSES

**Not eligible for subsidy**

### SPRING BLING

*Week 2 Thursday 4 October | 9 am-3 pm  
| \$70 | Boys and girls aged 7-13 years |  
Junior School campus*

Brighten up your spring wardrobe by creating colourful and exciting accessories! During the day you will design and make jewellery from every day materials. You will be taught how to make your own friendship bracelets, also bead yourself a new necklace and your choice of clip on earrings or a beaded ring. There will also be the option to create your own box or stand in which to store your new DIY creations. All materials provided on the day.

**What to bring:** Pack a hat, sunscreen, raincoat, morning tea, lunch and drinks in a backpack, which your child will be able to carry by him/herself during the day.

### KIDS IN THE KITCHEN: CHOCY WOCCY DOODAH

*Week 3 Monday 8 October | 9 am-3 pm  
| \$80 | Boys and girls aged 7-13 years |  
Junior School campus*

Who doesn't love chocolate? We do! That's why this day is fantastic for all those chocolate enthusiasts! The possibilities are

endless using lots of different molds to create your own chocolate masterpiece. On top of that you get to use your chocolate to smother some delicious cupcakes ready for eating and sharing when you get home.

**What to bring:** Container to take your delights home in. Pack a hat, sunscreen, raincoat, morning tea, lunch and drinks in a backpack that your child will be able to carry by him/herself during the day.

### 3D CHARACTER CREATION

*Week 3 Tuesday 9 October 9 am-3 pm |  
\$110 | Boys and girls aged 9+ | Junior  
School campus*

Does your child's imagination run wild with eight-eyed monsters, flying mermaids or pizza breathing dragons? This course is for the doodlers, daydreamers, budding artists and everyone in between. 3D Character Creation fuses tactile design and cutting-edge technology to take your child on a journey from paper to pixels.

This one-day course for Years 3-6 is a beginner's introduction to 3D character design. Kids will start by putting pen to paper and creating a character straight out of their dreams. Then they will learn how to use online 3D modelling software to bring their character to life.

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**What to bring:** Pack a hat, sunscreen, raincoat, morning tea, lunch and drinks in a backpack, which your child will be able to carry by him/herself during the day..

### **ROBOKIDS**

*Week 3 Thursday 11 October | 9 am-12 pm | \$60 | Boys and girls K-2 & 3-6 | Junior School campus*

Our STEM robotic and coding workshops will prepare students for the future workspace by promoting active engagement that is a key part of developing critical thinking and analysis. The workshop will encourage students to be curious and problem solve both independently and in collaboration with others. Together they will engage in 21st century education creating the independent thinkers, innovators and industry leaders of the future.

**What to bring:** Pack a hat, sunscreen, raincoat, morning tea, lunch and drinks in a backpack, which your child will be able to carry by him/herself during the day.

**Please note:** If you would like your child to attend Junior Activities after this incursion until 6 pm, there is an additional cost of \$60.

### **CLAYMATION**

*Week 3 Friday 12 October | 9 am-3 pm | \$85 | Boys and girls aged 5-13 years | Junior School campus*

This workshop is designed to teach students how to use Claymation software to create their own stop motion animated video. Students will capture images using a webcam, create characters, apply small changes, add background images and narration and music to create their own Claymation movies. At the conclusion of the workshop students will receive a CD with their final animation loaded onto it.

**What to bring:** Pack a hat, sunscreen, raincoat, morning tea, lunch and drinks in a backpack, which your child will be able to carry by him/herself during the day.



# Holiday program

Spring 2018

## Application Form

Parent/s names \_\_\_\_\_

Address \_\_\_\_\_ Postcode \_\_\_\_\_

Phone \_\_\_\_\_ Mobile \_\_\_\_\_

Email address \_\_\_\_\_

Child's name \_\_\_\_\_ Male/female \_\_\_\_\_

DOB \_\_\_\_\_ School year 2018 \_\_\_\_\_ Child's school \_\_\_\_\_

### Emergency contact details (different to above)

Emergency contact name \_\_\_\_\_

Emergency contact number \_\_\_\_\_ Relationship to child \_\_\_\_\_

**Please complete for Child Care Subsidy (Junior Activities, extended hours and excursions)  
If you have previously provided these details you may skip this section.**

Child's CRN \_\_\_\_\_ Parent's name \_\_\_\_\_

Parent's CRN \_\_\_\_\_ Parent's DOB \_\_\_\_\_

Week	Course name	Day/s	Start time	Finish time	Cost

Full fees payable in advance. Refunds will be made only in the case of certified illness.

Amount \$ \_\_\_\_\_ Method of payment  MasterCard  Visa

Cardholder name \_\_\_\_\_

Card number \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ Expiry date \_\_\_\_\_

Signature \_\_\_\_\_

I give permission for my child \_\_\_\_\_  
to participate in the excursion days on the following:

**Week 2** Wednesday 3 October  **Week 3** Wednesday 10 October

I understand travel will be by bus and students will be accompanied by at least three staff members.

Signed \_\_\_\_\_

I give consent for my child to participate in the selected course/s and agree to delegate my authority to the staff involved. I realise precautions are taken to eliminate any injuries or hazards and a competent supervisor is present; however, in the event of any injury, I hereby waive, release and hold harmless from any liability for damages or claims for personal injury, including accidental death, as well as for property damage which may arise in conjunction with the above activity, against Abbotsleigh, its employees, coaches and assistants. I submit relevant medical information.

Signed \_\_\_\_\_ (Parent/Guardian)

### Authority for medical treatment and/or ambulance

I/We understand that while the School will make reasonable efforts to speak with parents or guardians in the event of accident or sudden illness, there may be times when this is not possible or not successful. In these circumstances, I/we authorise the School to obtain medical advice, and authorise medical treatment and/or ambulance for the student, including administering anaesthetics and performing operations, if a responsible member of staff on medical advice considers it necessary for the health and well being of the student.

Child's Medicare number \_\_\_\_\_

Signed (Mother/Father) \_\_\_\_\_ (Mother/Father) \_\_\_\_\_

I give permission for my child to swim YES  NO

For program and additional application forms, view Abbotsleigh's website  
[www.abbotsleigh.nsw.edu.au/abbschool](http://www.abbotsleigh.nsw.edu.au/abbschool) or phone Jodie Clough on 9473 7615.

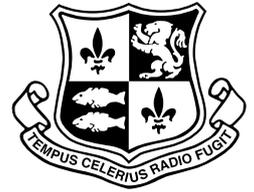
**Fax this application form with payment details to 9483 9527, or scan and email to [holidayprogram@abbotsleigh.nsw.edu.au](mailto:holidayprogram@abbotsleigh.nsw.edu.au) or mail to:**

### Holiday Program

Abbotsleigh  
Locked Bag 1666  
Wahroonga NSW 2076

# AbbSchool Holiday Program

## Medical form (Please complete this page for non Abbotsleigh students)



Surname \_\_\_\_\_ First name \_\_\_\_\_

Doctor \_\_\_\_\_ Phone \_\_\_\_\_

Dentist \_\_\_\_\_ Phone \_\_\_\_\_

Emergency contact \_\_\_\_\_ Phone \_\_\_\_\_

Language used at home if not English \_\_\_\_\_

Allergies (bee stings, foods, drugs etc.) and dietary requirements \_\_\_\_\_

*Please attach a management plan for allergies.*

Any considerations for cultural needs and dietary requirements \_\_\_\_\_

### Asthma

Does your child have asthma? Yes  No

If YES, complete the management plan with your doctor's advice.

Year asthma diagnosed \_\_\_\_\_

Type of asthma?

Mild i.e. exercise induced, only requiring Ventolin pre/during/post exercise

Moderate i.e. requires Ventolin and a preventative such as Becloforte, Becotide, Pulmacort on a daily basis

Severe i.e. requires the above plus steroids during attacks.

Other \_\_\_\_\_

What are some of the known asthma triggers, ie pollen, cold weather, dust mite, food additives.

\_\_\_\_\_

Date of last asthma attack \_\_\_\_\_

Additional medication to be taken during attack \_\_\_\_\_

\_\_\_\_\_

### School asthma management plan

#### Regular medication taken

Drug	Dosage

Best peak flow reading \_\_\_\_\_

Peak flow reading requiring extra medication \_\_\_\_\_

Peak flow reading requiring use of Nebuliser \_\_\_\_\_

Peak flow reading required for transfer to hospital or doctor \_\_\_\_\_

Solution to be used in Nebuliser \_\_\_\_\_

### Authorisation for medication

Subject to the provisions of the Poisons and Therapeutic Goods Act 1966, under which certain medications can only be administered by nursing staff, I/we give permission for the Holiday Program staff to administer the following medication to my/our child:

Medication	Signature	Medication	Signature
Panadol		Disprin	

Any other medical/health or social factors that could assist staff \_\_\_\_\_

\_\_\_\_\_

Immisation status \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_



# AbbSchool

Locked Bag 1666, Wahroonga NSW 2076  
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